

সিদ্ধি-শাসন পত্র প্রতি বছর  
দুই (দুই) ডিগ্রি করা পত্র  
বাহ্যিকঃ বাহ্যিকঃ



सत्यमेव जयते

# Certificate of Registration of Societies

WEST BENGAL ACT XXVI of 1961

No. S/79061 of 1994-19 95.

I hereby certify that Siliguri Royal  
Academic Society.

has this day been registered under the West Bengal Societies  
Registration Act, 1961.

Given under my hand at Calcutta

this Second day of February.

One thousand nine hundred and Ninety-Five.



ACJP-3000

*(Signature)*  
Registrar of Firms, Societies &  
Non-Trading Corporations,  
West Bengal.

West Bengal Societies Registration Act XXVI of 1961.

MEMORANDUM OF ASSOCIATION  
OF  
SILIGURI ROYAL ACADEMIC SOCIETY

1. Name : Name of the Society shall be Siliguri Royal Academic Society.
2. Registered Office : The Registered office of the Society shall be situated at Jamunalal Bajaj Street, P.O. Siliguri, District Darjeeling, Siliguri - 734 405 in the State of West Bengal.
3. Aims & Objects :
- a) The Objects for which the Society is established are :
- a) To hold Classes from Nursery to Class XI & XII in English/Hindi/Bengali Medium for the General Stream.
- b) To hold and maintained a School known as Royal Academy for the indigent Indian Children both Boys and Girls of all caste creed and community at Siliguri and other places of Cities of West Bengal with boarding/Non-boarding facilities.
- c) To encourage the use of Scientific and technological advancement while conserving the balance of the natural environment for the good of the people.
- d) To publish translation in different Indian languages of major Indian or foreign classic and modern poetry, novels and drama etc.
- e) To start, maintain and manage schools for the benefit of the public so as to promote and encourage advancement of literacy and culture by scientific and technical education methods.

- f) To develop over all performances of students by providing extra curricular activities like games and sports (Indoor and outdoor), dance, songs, music & drama etc.
- g) To arrange for distributing title to the students members after completion of the course.
- h) To hold seminars, to arrange for excursion all over the world and abroad for diffusion of knowledges of the members of the society.
- i) To print, or cause to be published, magazine, booklet periodicals etc. for the benefits of the members.
- j) To raise and create benovolent funds for redressing pecuniary benefit to the distressed persons, widows, meritorious students, members etc.
- k) To accept gifts grants-in-aid and endowments on such terms as the Society may consider reasonable from time to time.
- l) To collect Govt. grants, loans etc. for the Society and also to procure funds, grants, loans, etc. from the approaching public bodies or any other individuals for the promotion of its objects.
- m) To build purchase, lease, exchange, hire or otherwise obtain and acquire any moveable or immovable property for any of the purpose or the object of the society from any individual local bodies and the Govt.
- n) To do all such other things as may be lawfull, incidental tour conductive to the attainment of the foregoing objects or any one of them.

- : (3) : -

The income and properties of the societies whatsoever derived or obtained shall be applied solely towards the promotion of the objects of the Society and no portion thereof shall be paid to or divided amongst any of its members.

4. To names and addresses and description of the present members of the Executive Committee :

<u>NAME</u>	<u>ADDRESS</u>	<u>DESCRIPTION</u>
1. Mrs. Puspa Devi Agarwal.	Ganga Nagar, Siliguri.	President.
2. Sri N.K. Sanghai.	Trimurti Traders, Siliguri.	Secretary.
3. Sri A. Chakraborty.	Mycel Madhusudan Dutta Road, Deshbandhupara, Siliguri - 734404.	Treasurer.
4. Mrs. Sarala Sanghai.	Trimurti Traders, Siliguri.	Member.
5. Sri Somnath Roy.	Nutanpara, Jalpaiguri.	Member.
6. Sri Amit Sanghai.	Trimurti Traders.	Member.
7. Sri <del>Kamal</del> Agarwal . Kowalash	Do	Member.

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- : (4) : -

We the undersigned are hereby desirous of being formed into a society in pursuance of this Memorandum of the Association :

1. Puspa Devi Agarwal.
2. Navendra K. Sonkar.
3. Anil Kumar Chakraborty.
4. C. S. Rangrao.
5. Anurag K. Singh.
6. Anant Singh.
7. Karishma Agarwal.
- 8.

Witness to the above signature :

Signature : Krishna Ray

Address : East Vivekananda Pally  
Calcutta.

Occupation : Asst. Teacher.

Dated, the 11<sup>th</sup> day of November 1994.

- b) The business of an annual General meeting shall be to receive and consider and adopt the Balance sheet and Income and Expenditure account of the society and reports of the Executive Committee and Auditors.
  - c) To appoint Auditors and fix their remuneration.
  - d) To transact any other business as may be brought before the meeting by the Executive Committee only.
20. Quorum and Notice : The presence of the One third members shall form the quorum for all general meeting but no quorum shall be required for any adjourned meeting. All general meetings shall be served with fifteen days notice to each member individually notifying the date of the meeting.
21. The President in his absence, the Secretary or in the absence of both of them, the members present at the meeting may elect any one amongst them as the chairman of the meeting and then the meeting shall be proceeded to.
22. Extraordinary general meeting : The Executive Committee may whenever they think fit convene an extraordinary general meeting for the purpose of transacting any business or for ascertaining the views of the members on certain importance matters of policies.
23. Requisition Meeting : The Secretary shall on a written requisition signed by at least 2/3rd members stating clearly the specific objects of the meeting proposed to be called and deposited at the Registered office convene any Extra-ordinary general meeting. The meeting convened by requisition shall be fixed for a date not later than 21 days from the date of such requisition. At such meeting only the business so specified shall be discussed.
24. Suits and legal proceedings : Any suit or legal proceedings by or against the society shall be in the name of the society and shall be represented by the secretary or his authorised representatives in this regards.
25. Audit : Once at least in every year the accounts of the society shall be examined and the correctness of the balance sheet and the income tax and expenditure account, shall be ascertained by one or more qualified auditor or auditors.

26. Inspection : The books of accounts and proceedings of the meeting and other statutory books shall be kept at the registered office and shall be kept open for the inspection of the members on requisition to the secretary giving at least 7 days notice in writing.

27. Alteration of Rules and Regulations : The Executive Committee shall have the power to make such bye-laws and Rules and Regulations as may be considered necessary in the interest of the society. This may be alter, modified, rescinded or added to only by a special resolution passed by the members in a general meeting convened for the purpose by the majority of votes of  $\frac{3}{4}$ th of the members of the society.

28. Dissolution : The Society may be dissolved by a resolution to that effect passed by a majority of votes of  $\frac{3}{4}$ th of the members of the society at a General Meeting. The said meeting shall decide the manner of disbursement of funds and asset of the society if any after desolution as per provision of the Act.

Certified to be the true copy of the Rules and Regulations of the Society.

1. PUSPA DEVI AGARWAL.

2. NARENDRA K. SARKAR.

3. ANIL KUMAR CHAKRABORTY

Members of the Executive Committee.

Dated the \_\_\_\_ day of \_\_\_\_\_ 1994.

RULES AND REGULATIONS  
O F  
SILIGURI ROYAL ACADEMIC SOCIETY

1. The Society is established for the purposes set forth in the Memorandum of Association.
2. Membership : Any person over 18 years of age, irrespective of castes, creeds, sex, religion, who agrees in writing to be bound by the Memorandum of Association and Rules and Regulations of the Society shall be eligible for the membership of the society. A minor may also become a member of the society through his/her natural guardian.
3. Membership Subscription & Admission fee : The membership subscription and admission fees may be prescribed by the Executive Committee from time to time. The fees may be raised when deemed necessary by the Committee from time to time.
4. Cessation of Membership : Any member shall cease to be a member :
  - a) On his resignation from membership by letters addressed to the Secretary.
  - b) On his becoming insane or insolvent.
  - c) On his conviction of any offence in connection with the formation, promotion, management or conduct of the affairs of a Society or of a body corporate or of any offence involving moral turpitude.
5. Register of Members : The Society shall maintain a Register of Members containing the names, address and their occupation, the date of admission and the date of cessation. The Register will be kept open for inspection of the members of the society on requisition.
6. Rights and obligations of Members :
  - a) Any member of the Society has the right to elect and to be elected in any election of the Society.
  - b) To submit suggestions for discussion to the Executive Committee, if any, on any matter.

Contd.....P/2.

- c) To inspect the accounts of the Society on appointment with the Secretary.
  - d) To pay his membership subscription within the prescribed time,
  - e) Non-paying members shall not be allowed to take part or vote in a meeting and members shall have one vote each.
7. **Executive Committee :** The Affairs of the Society shall be conducted and administered by a body called the Executive Committee consisting of not less than seven and not more than eleven members which shall be composed of a follows : President, Secretary, Treasurer and Members.
8. All members of the Executive Committee shall retire at the Annual General Meeting every year following their election when a New Executive Committee shall be formed. Retiring members of the Committee shall be eligible for re-election.
  9. **Termination of Membership :** A member of the Executive Committee shall cease to be a member of the Executive Committee.:-
    - a) If he resigns by a letter addressed to the President.
    - b) If he absents himself from three consecutive meetings of the Executive Committee without any leave or without any reasonable ground.
    - c) If he is convicted of any offence in connection with the formation, Promotion and management or conduct of the affairs of a society or of a body.
  10. In case of vacancies occurring in the Executive Committee during the interval between the general meetings, the casual vacancy may be filled up by the Executive Committee by co-opting any member from the General Body. They shall have also power to co-opt. any member in the Executive Committee for the better management of the Society.
  11. Meetings of the Executive Committee may be held once in every month or earlier as may be deemed necessary for the despatch of business and may be adjourned or otherwise regulated as may be thought fit. Three days notice shall be required for the purpose.

12. The Quorum of a meeting of the Executive Committee shall be one-third members. A meeting of the Executive Committee at which a Quorum is present shall be competent to exercise all or any of the powers, authorities and discretions by or under these Rules vested in or exercisable by the Executive Committee generally.
13. Meetings of the Executive Committee may be called by the Secretary and on a written request made by one-third members of the Executive Committee by giving threedays notice at least.
14. Powers and Duties of the Executive Committee : The Executive Committee shall have general powers of Supervision and control over all the affairs of the society and in particular shall discharge the following duties. :-
- a) To summon the Annual General Meeting and election of Office Bearers.
  - b) To accept donations, gifts, subscriptions, movable or immovables property for the attainment of the objects of the society.
  - c) To appoint sub-committee, if required and fix up their powers and duties.
  - d) To sell, lease, borrow funds, mortgage or otherwise dispose of and deal with all or any part of the property of the society.
  - e) To keep proper accounts of the society and to open Bank account in the name of the Society.
15. Bank Operation : The Banking account of the society shall be operated jointly by any two of the following : President, Secretary, Treasurer.
16. Duties of Office Bearers :
- a) President : The President shall preside over all meetings. He shall have one vote of his own but shall have a casting vote in case of a tie. The President shall have the power to call a Meeting of the Executive Committee on 24 Hours notice and a General Meeting on three days notice.

- b) Secretary : Subject to any direction given by the Committee and the Secretary shall :
- i) Look after all administration and affairs of the society and also all correspondences.
  - ii) Collect all dues on behalf of the society and grant receipt for money.
  - iii) Keep accurate minutes or proceedings of meetings of Society and Committee.
  - iv) Obey subject to all directions or decisions taken in the Society.
  - v) Prepare the Annual Report, Financial statement under the Committee.
  - vi) Institute, prosecute and defend suits and other proceedings in which the society may be connected.
  - vii) And generally to perform all such other duties as are incidental to Office.
16. c) Treasurer : The Treasurer shall exercise general supervision over the funds and shall advise on all matters relating to the financial policy. He shall be ordinarily responsible for the dues collection of subscription and arrears and shall further be responsible for the proper maintenance of accounts and of all receipts and disbursement of the society.
17. Safe custody of funds : All properties of the society, moveable or immovable shall vest with the Executive Committee who shall be responsible for the said custody of funds and assets of the society. The funds shall be kept in a scheduled Bank as the committee may determine. The fund may be invested in any security specified under section 20 of the Indian Trust Act, 1982.
18. Accounting year of The Society : The society shall be formed 1st day of April to 31st day of March of the following year :
19. Annual General Meeting :
- a) The Annual general meeting of the society shall be held once in every year and to hold election of the society.

## Application Acknowledgment

**Thank you for using West Bengal e-District System.**

**Your application for Entry of Records of Registration of Societies under Government of West Bengal has been successfully submitted.**

### Application Summary

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: **0804412305000070**

Municipal Corporation : Siliguri,  
Sub-Division : Siliguri,  
District : Darjeeling,  
West Bengal, India