

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN
RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING
EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY
EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of
Children in Schools developed by NCPDR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer
along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	2430068
2	Name of the School as per affiliation letter of CBSE:	ROYAL ACADEMY
3	Address of the School:	PATHARGHATA ROAD, P.O. P.S. - MATIGARA, DIST - DARJEELING, PIN - 734010, W.B.
4	Standard/level/class up to which the school is running:	NUR - XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	NO, (APPLIED FOR SHIFTING)
6	U-DISE code allotted to the school:	19210106102
7	Name and address of the Trust/Society/ Company (under section- 8) running the School as on date	SILIGURI ROYAL ACADEMIC SOCIETY, JANUNALAL BATAJ STREET KHALDARA, SILIGURI- 05
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION OF AFFILIATION
10	Location of school	POPULATION LESS THAN 15 LAKHS, OUTSIDE LIMITS OF ANY TOWN/ CITY.

(Signature of Principal)

MR. ARINDAM CHAKRABORTY
PRINCIPAL

51 | P. ROYAL ACADEMY, MATIGARA
Sr. SEC SCHOOL (C.B.S.E AFFILIATED)

(Signature of D.E.O.)

25/7/23
DISTRICT EDUCATION OFFICER
SAMAGRA SHIKSHA ABHIYAN
SILIGURI EDUCATIONAL DISTRICT
SILIGURI

APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	274 - SE (HS) 60-31/97 DATE - 30 th DEC, 1998
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	8620 Sq. Metres
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	LEASE DEED No. 4124 Dt:- 25/06/2000
16	Name of the Owner/Lessee of the land in respect of point-14 above:	SILIGURI ROYAL ACADEMIC SOCIETY
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 YEARS DATE-01-07-2000 to 30-06-2030
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
19(a)	If yes the date of last inspection:	26-06-2023
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
20(a)	If yes the date of last inspection:	05-01-2023
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
21(a)	If yes the date of last inspection:	31-01-2023
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES

(Signature of Principal)

MR. ARINDAM CHAKRABORTY
PRINCIPAL52 | ROYAL ACADEMY, MATIGARA
Sr. SEC SCHOOL (C.B.S.E AFFILIATED)

(Signature of D.E.O.)

25/7/23
DISTRICT EDUCATION OFFICER
SAMAGRA SHIKSHA ABHIYAN
SILIGURI EDUCATIONAL DISTRICT
SILIGURI

APPENDIX-III

23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. 181/Ext. Aff/Sig Date of
Issuance 25.07.2023

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES, RECOMMENDED FOR EXTENSION

AMAR BISWAS (WBCE (EXE).

Signature

(Name and Stamp of issuing DEO)

DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

DISTRICT EDUCATION OFFICER
SAMAGRA SHIKSHA ABHIYAN
SILIGURI EDUCATIONAL DISTRICT
SILIGURI

(Signature of Principal)
MR. ARINDAM CHAKRABORTY
PRINCIPAL

53 | ROYAL ACADEMY, MATIGARA
Sr. SEC SCHOOL (C.B.S.E AFFILIATED)

(Signature of D.E.O.)


DISTRICT EDUCATION OFFICER
SAMAGRA SHIKSHA ABHIYAN
SILIGURI EDUCATIONAL DISTRICT
SILIGURI

SELF - CERTIFICATION PROFORMA**Category of application : Extension of Affiliation**

I (i) Arindam Chakraborty (Principal) of the school ROYAL ACADEMY, MATIGARA certify that :

1. The following uploaded documents are genuine and valid
 - * No Objection Certificate No. : NEW-33-SC/AIS/NOC/AIS/RTE/COMMITT./55/2019, Dt: 24/01/2023
OLD- 274-SE(HS)6C-31/97 Dt: 30/12/1998
 - * Trust/ Society/Company Registration No. : S/79061 OF 1994-95 Dt: 02/02/1995
 - * Trust/Society/company Registration Issuing Authority : Registrar of Firms,Societies& Non- Trading Corps.
W.B
 - * Recognition Certificate No. : 07/H/S , Dt : 23-05-2023 & 274-SE(HS)6C-31/97, Dt : 30/12/1998
 - * Recognition Issuing Authority : DI of Schools(Secondary Education) Siliguri & School Education Department
Higher Secondary Branch (Govt. of W.B)Bikash Bhavan, Salt Lake ,Kol-91
 - * Recognition Expiry Date: 22-05-2028
 - * Fire Safety Certificate No. : Memo No. IND/WB/FES/20192020/61074 ,Dt: 13-01-2023
 - * Fire Safety Certificate Issuing Authority : Divisional Fire Officer,Darjeeling,West Bengal Fire & Emergency
Services
 - * Fire Safety Certificate Expiry date: 12/01/2026
 - * Building Safety Certificate No. :02/Bldg Saftey/ SMP Dt: 11-07/2023
 - * Building Safety Certificate Issuing Authority: SILIGURI MAHAKUMA PARISHAD
 - * Building Safety Certificate Expiry Date : 10-07-2026
 - * Land Certificate No: 67/R/23 Dt : 21-02-2023
 - * Land Certificate Issuing Authority : ADDL.District SUB- Registrar, Siliguri, Dist- Darjeeling
 - * Land Certificate is in name of School/Society/Trust/ Company duly signed by authorized signatory
2. That mandatory disclosure has been displayed on the school's website and it's link has been filled in the Part A of the application
3. That as per norms sufficient numbers of room/s and well equipped Laboratories for Physics, Chemistry, Biology are for available for senior secondary classes.
4. That we have uploaded/ submitted all the self-attested documents/ information on the School's Web- Portal and link in the application and the same are true and genuine.
5. Submission of wrong system Generated DEO Certificate/ Self-undertaking Certificate or deliberate misrepresentation or fraud may result in summarily rejection of Application.
6. Submission of fraudulent/deliberate misrepresentation/ fraud undertaking with intent to obtain affiliation through wrongful means may also lead to penal action against Principal, Manger and authorized signatory of Society.

Name and Signature (S) :


MR. ARINDAM CHAKRABORTYAMIT
SANGHAI
Digitally signed
by AMIT SANGHAI
Date: 2023.07.14
11:48:11 +05'30'

Principal

Authorized signatory of Trust/Society/Company

Manager/Authorized of Signatory

ROYAL ACADEMY, MATIGARA

Sr. SEC (Affiliated)
Date: 13.07.2023

Place: Matigara, Darjeeling